

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Sutter Peak Charter Academy	Heather Marshall, Director	<a href="mailto:Heather.marshall@pacificcharters.org">Heather.marshall@pacificcharters.org</a>	June 11, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

As a non-site based charter, our students were not heavily impacted by the COVID-19 virus and subsequent school closures. 100% of the student enrollment works within the guidelines of a Master Agreement, aligning their academic goals with direct and indirect instruction. As such, these students continued their learning at home with their parents, under the virtual supervision of their credentialed teacher. All in-person student meetings transferred to an online platform. All classes, including our A-G courses, continued to meet online with a highly credentialed teacher. All students had consistent, regular access to assignments, assessments, and instructional support through virtual tutoring.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth, and low-income students.

Sutter Peak Charter Academy continued to meet the needs of its English learners, foster youth, and low-income students by ensuring appropriate curriculum and instruction available virtually both in real time and online instruction. Students participated in frequent meetings with teachers through ZOOM, TEAMS, or occasionally by phone as needed. All students, prior to the school closure, had been provided with a computer and hotspot if needed. If additional technology was needed due to the pandemic, it was supplied to the student in the first ten days of the COVID-19 crisis.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Sutter Peak Charter Academy continued to deliver high-quality distance learning through virtual classes already in progress. In addition to core classes, tutoring, office hours, and enrichment activities were provided online via ZOOM and TEAMS. As a non-site based school, all teachers had been previously trained in Zoom and were able to continue using the platform for instruction and teacher meetings.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

As a non-site based school, Sutter Peak does not provide meals during a traditional school year. However, understanding that families may have food insecurities during the crises, our teachers and school counselor distributed information with locations that meals were available in their area by their neighborhood schools.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

100% of students learn from home during a traditional school year and therefore there was no need to arrange for student supervision.

California Department of Education  
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